

FIRE FIGHTER RECRUIT

EOE

Date Open:	July 13, 2016	Schedule:	Fire Shift Schedule	Salary:	\$11.0229-	Job #	16-049
Date Close:	August 17, 2016		49/96		\$13.5568 – Hourly		Full Time Fire Dept.

SUMMARY: Under close supervision, learns to maintain Roswell Fire Department (RFD) equipment and facilities, and perform firefighting, rescue, and emergency medical duties.

ESSENTIAL FUNCTIONS: -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:*

- Attends classroom training to learn Firefighter duties, responsibilities, and skills; attends physical training classes as directed.
- Learns to maintain RFD facilities, vehicles, equipment, apparatus, and tools; learns to inspect and repair equipment after use, and restock medical supplies; notifies supervisors of equipment problems beyond the scope of authority or skills.
- Assists with the inspection and maintenance of personal protective equipment.
- Learns to operate emergency, fire, rescue, medical, and lifesaving tools and equipment.
- Learns to mitigate hazards, emergency situations, and hazardous materials incidents, and perform clean-up activities at fire and emergency scenes.
- Performs station maintenance; maintains station living quarters and grounds as directed.
- Learns City geography, traffic patterns, streets, landmarks, building locations, and special hazards of designated facilities, to assure that firefighting activities are accomplished quickly and effectively.
- Learns to conduct public education sessions; participates in fire prevention, pre-fire planning and safety programs; assists with training of citizens and volunteer staff as assigned.
- May respond to emergency alarms and calls for service, and performs fire suppression, rescue, and emergency medical duties as required to control emergency incidents; follows orders under stressful conditions, and relays orders, instructions and information on team actions.
- Supports the relationship between the City of Roswell and the general public by demonstrating courteous and cooperative behavior when interacting with visitors and City staff; maintains confidentiality of work-related issues and City information; performs other duties as required or assigned.

MINIMUM QUALIFICATIONS:

Education, Training and Experience Guidelines:
High School Diploma or GED equivalent; one year of related experience is preferred.

- Knowledge of:**
- City policies and procedures.
 - Department Standard Operating Procedures, Code of Conduct, policies, and procedures.
 - Federal, state, and City safety rules and regulations, and state and local building codes.
 - City geography, traffic patterns, and the location of all streets, landmarks, and buildings.

- Skill in:**
- Learning to observe and follow safe firefighting practices.
 - Following orders under stressful conditions.
 - Learning to assess emergency medical needs, stabilize patient, and provide emergency medical care.
 - Establishing and maintaining effective working relationships with co-workers.
 - Operating and maintaining computer and communications equipment.
 - Closely following verbal and written instructions and procedures.

LICENSE AND CERTIFICATION REQUIREMENTS:
A New Mexico State Driver's License Class D is required.
Must possess, or obtain within one (1) month of employment, and maintain a valid Class E driver's license issued by the State of New Mexico and have a satisfactory driving record.
Must maintain a telephone.
Must possess within one (1) year of employment, and maintain a valid certification as an Emergency Medical Technician – Basic (EMT-B) issued by the State of New Mexico.
Must possess and maintain good health and freedom from physical defects so as to be able to acquire the degree of physical strength and agility necessary to perform heavy manual tasks in emergency situations and under adverse conditions.

Must within two (2) years of employment, successfully complete the Roswell Fire Department Fire Apparatus Operator minimum standard exam that includes completion of FAO Task Book, basic streets examination, and standard practical examination. Note: Completion of this process does not take the place of the FAO Promotional Exam.

NECESSARY SPECIAL REQUIREMENTS:
Must complete the “Physical Fitness Release and Consent Form”, “Pre-employment Release and Waiver” and “Willingness Questionnaire” forms and submit along with the completed application form.
Must pass a pre-employment physical fitness demonstration, written test and personal interview.
Must successfully complete the Roswell Fire Department Recruit Academy. Maintaining a passing grade in all sections of this course is required.
Must be able to pass a rigid background investigation including work history, criminal records, driving records and other records deemed necessary.
Must pass a post-offer pre-employment drug screen administered by a City-designated facility.
Must pass a post-offer pre-employment complete physical and respirator physical given by a City-designated physician.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:
Work is performed in a standard Fire Station environment, and in the field for on-scene response to emergency situations. Work requires climbing, lifting, carrying and transporting equipment and individuals. Functional vision and hearing to differentiate sounds (voice, horn) is required. Work may involve exposure to extreme heat, unstable structures, hazardous materials, emergency situations, body fluids, and infectious diseases and pathogens. Must maintain a level of physical fitness to meet Department standards.

Note: Firefighter Recruit – Non-EMT promotes to Firefighter Recruit – EMT classification upon completing Requirements for and receiving an Emergency Medical Technician – Basic (EMT-B) license issued By the State of New Mexico.

Pay: Firefighter Recruit – EMT promotes to Firefighter upon satisfactory completion of one (1) year Probation period. Firefighter salary range: \$12.7786 (\$37,313) to \$15.7160 (\$45,891) per hour (year).